



MINUTES OF THE ANNUAL GENERAL MEETING

**OF PAKISTAN COUNCIL OF ARCHITECTS AND TOWN PLANNERS (PCATP) 2025
HELD IN HYBRID MODE (PHYSICAL & ONLINE) ON MAY 24, 2025 AT SIR SYED
MEMORIAL COMPLEX (CONFERENCE HALL), ISLAMABAD.**

In accordance with the Final Notice circulated by the Registrar PCATP dated May 09, 2025; the Annual General Meeting (AGM) of the Pakistan Council of Architects and Town Planners (PCATP) was held simultaneously at Karachi, Lahore, Islamabad, Quetta and Peshawar on Saturday, May 24, 2025, under the Chairmanship of Chairman PCATP, Ar. Ejaz Ahmed Qadri.

The AGM started at 1600 hrs on 24 May, 2025, soon after achieving the quorum under the PCATP byelaws which was 50 at the start of the proceeding.

Questions/ Queries/ Comments raised/submitted by the members in AGM through Zoom is attached as "Comments Submitted by the Participants on Zoom Session" with these minutes.

A list of members of the Council who attended the proceedings of the Annual General Meeting is attached at Annexure-A to the Minutes.

RECITATION FROM THE HOLY QURAN

The meeting started with the recitation of the Holy Quran followed by the National Anthem. Chairman PCATP, welcomed the participants of AGM 2025 and informed that as per prescribed procedure, the annual report with agenda items was shared with members, however, no addition in the agenda items was received from any member during the stipulated time period. Subsequently, he shares the approved SOPs on the Code of Conduct during the AGM.

The Registrar announced the following SOPs for AGM 2025:

- a) All the participants (Physical and Virtual) are requested to register themselves for AGM 2025 through the Registration Form available at provided link.
- b) Connect with your registered PCATP No, name, and email only.
- c) Use appropriate profile picture, name, and video backgrounds (preferably your own picture as your DP/ profile picture).
- d) You will enter the waiting room as you connect, please wait and be patient until you are admitted to the meeting.
- e) Mute your MIC during the entire meeting except for when you are allowed to speak.
- f) Use the "Raise Hand" option or write in Chat box for any questions and wait until you are allowed.



- g) Members who are attending the meeting physically are requested to demonstrate discipline during the AGM so as to maintain decorum and ensure a smooth proceeding.
- h) To give equal opportunity to the participants present physically/ virtually, questions will be taken on a rotation basis from the participants (if the physical attendance is 100 and Zoom attendance is 70 at the moment, then 2 questions will be taken from the physical participants in comparison to 1 question for zoom participants and vice versa).
- i) Due to time limitation if any question(s) are unattended, please leave your questions in the chat box to be answered later by the executive committee.
- j) Update your Zoom client software to the latest version
- k) Test carefully all audio and video settings at your end preferably one hour ahead of the meeting.
- l) PCATP Zoom link is meant for you only. Please do not share it with anyone else and also do not use the link for any testing purposes.

**AGENDA ITEM NO. 1 CONFIRMATION OF THE MINUTES OF THE ANNUAL
GENERAL MEETING HELD ON AUG 03, 2024 VIA**

HYBRID MODE (PHYSICAL & ONLINE)

- 1.1 Chairman, PCATP informed the participants that the minutes of the last Annual General Meeting (AGM), held on Aug 03 are attached as Annexure-A in the PCATP Annual Report 2024-2025 and available on the PCATP Website also. It was informed that as per the prescribed rules and procedure the Council had circulated the minutes of the AGM and the comments received within the stipulated time were incorporated in the minutes as per clause 54 of by-laws. Response on the point of view shared regarding voting has also been incorporated in the minutes. He further added that approval of budget and appointments of auditors are statutory agendas which would require voting only in case, of someone proposed changes / amendments. Moreover, there is no precedence in past regarding voting on budget and appointment of auditors.
- 1.2 The Vice Chairman (Town Planning) emphasized that concerns about the budget being approved without a vote had been communicated in writing and were also raised during the previous Annual General Meeting.
- 1.3 Chairman, PCATP informed that the Minutes of the AGM 2024 had been uploaded on the website and also shared with members. Since no feedback or objections were received, it is necessary to formally conclude the first agenda item in accordance with the established procedure before proceeding further. The Chairman then invited the Vice Chairman to outline the next steps.
- 1.4 Vice Chairman (Town Planning) emphasized to hold an inquiry to investigate the matter that why budget has not been approved by the majority of vote.



- 1.5 Chairman, PCATP seconded the Vice Chairman (Town Planning) suggestion for formulation of committee and emphasized on shared objectives and the responsibilities entrusted require mutual respect, timely engagement, and a solutions-oriented mindset. Dwelling on obstacles without seeking resolution only stalls our progress and undermines our collective efforts.

Resolution No. 1

On a motion moved by Ar. Fawad Suhail Abbasi and seconded by Ar. S.M. Jahangir Khan, the AGM conditionally confirmed the minutes of the Annual General Meeting held on May 24, 2025 and formulated four member's committee comprising of Vice Chairman (Town Planning), Ar. Farmanullah Khan, Ar. Mohsin Razzaq and Ar. Sardar Mohammad Ali Lasharie to review the proceedings of the AGM-2024 and forward observations, if any.

AGENDA ITEM NO. 2 PRESENTATION OF PCATP ANNUAL REPORT 2024-2025

- 2.1 Registrar PCATP presented the highlights of the Annual Report 2024-2025 covering the reporting period of 1st Jul, 2024 to 30th April, 2025. He informed to the AGM that During the reporting period, Executive Committee (EC) 2023-2025 & 2025-2027 convened 01 meeting each. He acknowledged and thanked the Executive Committee on behalf of the Council who relentlessly provided their services and valuable input for the promotion of both the profession in all the meetings.
- 2.2 Registrar, PCATP briefed the members that the presentation includes agenda items as per the listed items of the PCATP Annual Report (2024-2025) and shall be covered as follows:
1. Registration Statistics
 2. Enrollment of New Architects / Town Planners
 3. Registration of Firms
 4. Education
 - i. Accreditation
 - ii. Accreditation Visits
 5. Board of Accreditation Meetings (BOA)
 6. PCATP Registration Examination
 7. Court Cases
 8. PCATP Committees / Representation in Boards & Committees
 9. Complaints / Show Cause Issued
 10. Professional Development Board (PDB)
 11. Continuing Professional Development (CPD)
 12. Architects Licensing Examination (ALE)
 13. List of Important Meetings



14. Rawalpindi Housing Scheme
 15. Action by PCATP on Pre-Qualification Notices/EOI and others
 16. Compliance on PCATP Ordinance IX of 1983
 17. Handing over-taking over Activity by the chairman
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- 2.3 Ar. Sardar Mohammad Ali Lasharie raised a question in the context of the PCATP election case regarding the rigging allegations on former Chairman, can it be clarified whether the payment in question was made by an individual or by PCATP.
 - 2.4 Registrar, PCATP responded that before the elections all the payments in respect of the election case were borne by PCATP (specifically the Chairman, PCATP and Registrar, PCATP were named as the respondent). Newly elected Executive Committee in his very first meeting decided not to pursue the case anymore.
 - 2.5 Vice Chairman (Town Planning) highlighted that in Executive Committee (2023-2025) meeting, I suggested not to pursue the case as the case was filed against individuals rather than PCATP. However, the suggestion did not receive any support.
 - 2.6 Chairman of PCATP pointed out certain report parameters, such as the Fiscal Year and the tenure of the Executive Committee are un-identical. In the current AGM, the Chairman and the present Executive Committee are addressing questions that largely pertain to the tenure of the previous committee. He further informed that in Executive Committee, it was decided not to pursue the case anymore.
 - 2.7 Ar. S.M Jahangir Khan raised the concerns regarding the accreditation visits conducted during the reported period and asked that is any institute was granted exceptional treatment by PCATP.
 - 2.8 Ar. Azhar Mamoon Sualehi pointed out that the final notice regarding the AGM was shared explicitly stating that the Annual Report 2024-2025 will be uploaded on PCATP website on 21 May, 2025, which was later uploaded on 23 May, 2025. He further pointed out that consistent violation was observed in respect of composition of the Visiting Team Members (Section 3.7 of Accreditation Guides), Deputy Registrar instead of Registrar was the part of visiting teams during all the accreditation visits conducted during the reported period. He raised the concern regarding the performance of the Registrar, specifically in relation to his failure to draft and submit letter to the court as decided in Executive Committee meeting. Due to this lapse in duty, a resolution was shared for the Registrar to tender his resignation. He further showed his concerns regarding the two accreditation visits of a school conducted within very short period of time and I want the house to know the reason, why the second visit was conducted on a very short notice and who paid for it. Further, he raised the questions regarding the change of designation of Acting Registrar to Registrar and appointment of Assistant Registrar on a post of Deputy Registrar, and requested to formulate an inquiry to

find out the decisions of Executive Committee on the appointments mentioned above. He presented the resolution regarding the time alignment of Annual General Meeting and the fiscal year, as the transparency, accountability and good governance is the basic fundamental of the PCATP and the outgoing Executive Committee be made accountable to the members for the decision taken / financial matters during their period. First, it is hereby resolved that Annual General Meeting be convened prior to the end of the tenure of the Executive Committee. Secondly the fiscal year shall be aligned with calendar year (1st Jan to 31st Dec) in order to facilitate proper financial reporting. Third is audited accounts for the fiscal year shall be prepared and presented in the Annual General Meeting by the outgoing Executive Committee to ensure the transparency and performance.

- 2.9 Chairman, endorsed Ar. Azhar Mamoon Sualehi and stated that it is essential that Annual General Meeting, fiscal year and farewell of Executive Committee shall be aligned so that the outgoing Executive Committee present the complete performance to the members and the last meeting of the Executive Committee shall be based on one agenda point to finalize the election formalities. We are already working on it a committee will be formulated to finalize the mechanism to align the AGM, Working Year and Fiscal year.
- 2.10 Vice Chairman (Town Planning) suggested to share the details of allocated budget in specific heads and expenses occurred during the year.
- 2.11 Chairman PCATP highlighted that it was already discussed in Executive Committee meeting that expenses made during the meeting will be shared with Executive Committee members for information.
- 2.12 Ar. Parvez Iqbal stated that the PCATP was established in 1983 and seems that still is in process of establishment.
- 2.13 Chairman, PCATP responded that the process of establishment is yet not started because of the senior members who did not actively participated to mature the PCATP and its guidelines.
- 2.14 Ar. Mazhar Munir stated that as per law I have submitted the five motions and four amendments for inclusion in agenda items 20 days before the meeting.
- 2.15 Chairman PCATP responded that PCATP received multiple requests for inclusion of agendas. Some agendas were included and response to the most of them (including yours) were communicated as per by-laws where applicable.
- 2.16 Plnr. Saleem Baluch pointed out a clerical mistake in annual report. Further, he pointed out that in last Executive Committee tenure extensive efforts were made including approaching Ministry of Housing & Works for separate councils, however; no progress has been presented in the annual report on the subject. Moreover, he requested to share the progress on resolution submitted for separate council.



- 2.17 Vice Chairman (Town Planning) responded that TORs for hiring of legal counsel are in final process and the matter will be taken up once the legal counsel is hired. Further he responded that in last tenure town planning issues were not taken sincerely. He informed that a resolution to call an EGM for separate council was submitted as per bye-laws. However, no action was taken on the resolution and suggested to hold an inquiry to investigate the matter. He appreciated the efforts initiated by the Chairman, PCATP for a separate interim setup for the town Planners in existing PCATP setup.
- 2.18 Chairman, PCATP thanked Vice Chairman (Town Planning) and stated that work for separate interim setup for Town Planners has been initiated as per commitment. Further, hiring of legal counsel is also in progress and process for the separate council will be initiated accordingly.
- 2.19 Ar. Parvez Iqbal highlighted the irregularities in election process including voting system and also emphasized to remove the anomalies so that the transparency in respect of elections be confirmed, so that in future no one question the election process in future. He further suggested to resolve the issue regarding rigging of election in house.
- 2.20 Chairman, PCATP stated that it's the right time to move beyond a cycle of constant criticism and instead adopt a more inclusive approach to achieve meaningful professional milestones together. Fortunately, in this election, members entrusted the elected Executive Committee members with the potential to shape a better future for both professions. He explained that the election case is in high Court and Court has advised Ministry of Housing and Works to formulate a Commission of Inquiry to review the matter.
- 2.21 Ar. Muhammad Asad Khan requested to share the list of registered members, who were granted registration by professional diplomas other than bachelor degree and also asked rather this practice still exists or not.
- 2.22 Registrar, PCATP responded that the practice existed initially, but later on PCATP only register the members with qualification B. Arch and BS.CRP.
- 2.23 Ar. Abdul Kabeer Malik emphasized that previous Executive Committees were mandated with the aim of bringing positive change to the profession, and the current committee shares this same purpose. In this context, he suggested that the initiatives started by the previous committee should be continued and not be halted and extended his unconditional support to these initiatives where required. Secondly, he acknowledged the Chairman's valuable association with other federal organizations, which can be leveraged to enhance recognition of PCATP's role and responsibilities across both the public and private sectors. He emphasized that Architecture and Town Planning professionals, whether in public or private practice, should actively contribute to the advancement and betterment of both fields. He further inquired about the current status of the regional offices and proposed that Executive Committee members from the respective regions should take responsibility for operating these offices to better serve members and

resolve their issues at the grassroots level. He further questioned the Vice Chairman (Town Planning)'s participation during their four terms in office, especially if longstanding issues remain unresolved and grievances still persist.

- 2.24 Chairman, PCATP highlighted that the Executive Committee serves a two-year term and assured that initiatives undertaken by previous committees will continue without interruption. In response to a query about regional offices, the Chairman explained that efforts are underway to establish PCATP regional offices in the provincial capitals to address grassroots-level concerns, while policy-related matters will remain under the jurisdiction of the head office.
- 2.25 Ar. Muhammad Akram Nazier pointed out that while the PCATP Ordinance has been in effect for over forty years, both PMDC and PEC operate under Acts of Parliament, giving them a stronger legislative foundation.
- 2.26 Ar. Azhar Mamoon Sualehi responded that PCATP Ordinance is now operating under an Act of parliament and at the time of establishment the name was Ordinance, so it will remain same.
- 2.27 Ar. Mahjabeen Bugti (Member, PCATP Executive Committee) requested to arrange a training workshop for the thesis supervisors in collaboration with HEC for Baluchistan based faculty members.
- 2.28 Chairman, PCATP stated that point is well taken and we will soon arrange a training workshop in Quetta. Further he stated that Executive Committee meetings will also be convened in provinces to interact with all representatives.
- 2.29 Ar. Tahir Khattak highlighted that, although the Ordinance clearly defines PCATP as a regulatory body established to protect both professions and advise the government on professional matters, unfortunately, in recent times, the Council has failed to fulfill this mandate. This lack of action has resulted in unjust legislation by both public and private sectors, adversely affecting the professions. He further highlighted that, at the time of the establishment of the Public Procurement Regulatory Authority (PPRA), the definition of architectural scope of work was inappropriately merged with that of engineering. This has led to significant ambiguities when procuring the services of an individual or firm. Following tireless efforts by architects from Khyber Pakhtunkhwa, in collaboration with PCATP, PPRA has issued a circular requiring the mention of PCATP/PEC-registered individuals or firms. However, there remains a need for specific recognition of only PCATP-registered firms or individuals exclusively for architectural services. He pointed out that a Design Facilitation Center has been established in Defence Housing Authority, Peshawar which is against PCATP bye-laws.
- 2.30 Chairman, PCATP responded that we have already started the process for recognition of PCATP guidelines initially with RDA and same scheme will be applied to the other development authorities along with other public / private departments. Regarding PPRA, Chairman PCATP highlighted that Ar. Mohsin Razzaq is already working on it and soon will achieve a positive result. On a point



regarding Design Facilitation Center in DHA, Peshawar, Chairman PCATP stated that a committee has been formulated and soon architects from the KPK will be invited to resolve the issue.

AGENDA ITEM NO. 3 PCATP AUDITED ACCOUNTS FOR FINANCIAL YEAR 2023-2024

3.1 Manager Finance, PCATP presented the PCATP audited accounts report for the financial year 2023-2024 and briefly explained the variances in significant item heads projecting a major variance along with the reasoning of variance under financial statements i.e. Balance Sheet Statement & Income / Expenditure Statement. She further explained the Emphasis of Matter Paragraph & reasons for it in the in Auditors Report i.e. i.e.

1. Tax Compliance issue:

- In previous Years, PCATP retained Non-Profit Organization status and Claimed 100% tax credit under section 100C of Income Tax Ordinance, 2001.
- As per prevailing rules, the approval of 100% tax credit under section 100c is required to be renewed after every three years.

2. Reasons of EOM Paragraph:

- PCATP has not been able to obtain a renewed approval which expired after the year 2019.
- The Tax returns relevant to the financial year 2023-2024 filed based on the presumption of being exempt as a Non-Profit Organization.
- Due to the absence of the order for exemption, the Council can be subject to tax liabilities in respect of above financial years, under the provisions of Income Tax Ordinance.

3. RHS Land:

- PCATP Owns land reflected at PKR 21,951,761/- in the Statement of Financial Position as of June 30, 2022.
- The Council retained an amount of PKR 20,200,000/- received as an advance against a deal for the sale of above-mentioned land which could not materialized.
- PCATP conducted survey regarding re-valuation of land in 2024.

4. Reasons of EOM Paragraph:

- Auditor claimed that we are unable to obtain Sufficient Appropriate Audit evidence about
- The carrying amount of land.
- Advance for Sale of land.
- Litigation against land if any.

- 3.2 To claim tax credit under section 100c of Income Tax Ordinance, PCATP submitted application in Pakistan Centre of Philanthropy on recommendation of PCATP Tax Consultant.
- PCP provided response on the application that in accordance with our existing policy approved by PCP Board, Regulatory bodies do not fall under our ambit of performance evaluation. However, in accordance with Rule 211 (2) (g) of Income Tax Rules, 2002 your Organization's performance can locally be under the arrangements made by relevant Chief Commissioner inland revenue, FBR.
 - On the recommendation of PCP, we submitted application under rule 211 of the rules with section 2(36) of the Ordinance for renewal of earlier Certificate issued to Non-Profit Organization to the Pakistan Council of Architects and Town Planners. Exemption application is in process in FBR.
 - The committee of Islamabad based Architects and Town Planners formulated to finalize the way forward for RHS, the committee has held regular meetings and reviewed the available record.
- 3.3 Ar. Azhar Mamoon Sualehi raised the concerns regarding increase in salary budget to 70 % (which is 260,000) as compared to previous year.
- 3.4 Manager Finance, PCATP responded that during the reported period a Assistant Registrar was appointed as Deputy Registrar, Research Assistant was hired and annual increment were added to the salaries of the staff.
- 3.5 Ar. Azhar Mamoon Sualehi asked about the duties and responsibilities of Research Assistant.
- 3.6 Manager Finance, PCATP, explained that the responsibilities assigned to the Research Associate include handling the registration and renewal of Architectural and Town Planning Firms, as well as assisting the administrative staff during the annual renewal period. Additionally, the Research Associate has been tasked with studying the guidelines used by professional regulatory authorities for firm registration and renewal, with the aim of improving and refining the current processes at PCATP.
- 3.7 Chairman, PCATP also added that a committee for forensic audit has already been formulated to investigate the issue and same is under progress.
- 3.8 Ar. Azhar Mammon Sualehi asked regarding the two accreditation visits of a school conducted within very short period of time and why the second visit was conducted on a very short notice and who paid for it.
- 3.9 Registrar, PCATP responded that the second visit of the school was conducted on the recommendations of the evaluators and same were shared with schools, the expenses were borne by the school.

Resolution No. 2

On a motion was Proposed by Ar. Azhar Sualehi and seconded by Ar. Sardar Mohammad Ali Lasharie. The AGM approved the PCATP Audited Accounts of 2023-2024.



AGENDA ITEM NO. 4 PCATP ANNUAL BUDGET FOR THE FINANCIAL YEAR 2025-2026

- 4.1 Manager Finance, PCATP subsequently presented the PCATP Proposed Annual Budget for 2025-2026. She briefly explained the budget head items with the reasoning of projected values.
- 4.2 Chairman, PCATP, stated that the current budget reflects a slight increase in expenditures compared to the previous one, primarily due to the establishment of regional offices along with associated staff. Additionally, PCATP is placing greater emphasis on conducting training workshops for architects and town planners.
- 4.3 Ar. Azhar Mamoon Sualehi raised a point that in last year the income regarding temporary NOC was zero, however; in the proposed budget it is 1.4 million.
- 4.4 Manager Finance, PCATP responded that temporary NOC is issued to foreign firms / individual practicing in Pakistan. PCATP has received the request for temporary NOC for three years consistently except last year. It is therefore a predicted amount reflected in the proposed budget.
- 4.5 Ar. Azhar Mamoon Sualehi pointed out that in last budget the expenses in respect of salaries was 13.5 million but in proposed the amount is 17 million.
- 4.6 Manager Finance, PCATP explained that it was decided that Graphic Designer will be hired, annual increment of the staff and also assistant registrar as an interim setup a separate office for town planners is under establishment.
- 4.7 Vice Chairman (Town Planning) apprised that a committee has been formulated to audit the salaries and increment mechanism. He stated that an amendment in byelaws is essential that decision regarding the salaries and increments be regulated by the Executive Committee.
- 4.8 Ar. Azhar Mamoon Sualehi highlighted that appointment of the staff is regulated by Registrar as per bye-laws, however, Executive Committee is responsible to devise the salary structure of the staff.
- 4.9 Ar, Mohsin Razzaq (Member, PCATP Executive Committee) highlighted that a committee has already been formulated, further, it is suggested to devise a service structure to safeguard the issues/ future of the staff.

Resolution No. 3

On the motion, proposed by Proposed by Ar. Azhar Sualehi and seconded by Ar. Sardar Mohammad Ali Lasharie, the AGM approved the proposed Annual Budget 2025-2026.

AGENDA ITEM NO. 5 APPOINTMENT OF AUDITORS

- 5.1 Manager Finance, PCATP explained to the members that any financial matter pertaining to the Council is handled by the auditors, hence, appointment of auditors for every financial year is proposed in the AGM. The Council needs to

perform an audit of its financial statements by Nov 2025 therefore, appointment of auditors is requested for approval. She showed the quotation obtained by the Council from Chartered Accountant Firms.

- 5.2 Vice Chairman (Town Planning) raised a concern regarding the process regarding the appointment of audited firm. He suggested to initiate proper bidding process followed by advertisement and the firm will be hired only for two years.
- 5.3 Finance Manager, PCATP stated that the firm has been consistently submitting the quotation along with other firms and securing appointments for the past seven years.
- 5.4 Ar. Azhar Mamoon Sualehi pointed out that PCATP head office is in Islamabad and the audited firm conducting the audit for last seven is Karachi based.
- 5.5 Finance Manager, PCATP responded that the firms intend to conduct the audit and submitted their quotations, one belongs to Karachi and the other two are Islamabad based.
- 5.6 Chairman seconded the Vice Chairman (Town Planning) and decided to advertise the RFQ for audit of the PCATP budget and the firm will be finalized after technical vetting.

Resolution No. 4

On the motion proposed by Ar. Sardar Mohammad Ali Lasharie and seconded by Ar. Yahya Nisar Rathore, it was unanimously decided by the house to publish advertisement inviting quotations for hiring of auditors. After technical vetting firm will be hired for the audit of accounts.

AGENDA ITEM NO. 6 ANY OTHER BUSINESS PLACED BEFORE THE EXECUTIVE COMMITTEE

- 6.1 Chairman PCATP opened the floor to the members for their input on agenda items.
- 6.2 Ar. Mazhar Munir informed that in AGM-2012, It was decided to formulate a finance committee comprising of two architects and one town planner and budget report was presented to that committee quarterly and he was the first convener of that committee. He further informed that a service structure of the PCATP staff was also drafted in collaboration with Legal Advisor, PCATP. He requested to conduct the audit of budget for last two years as in the last AGM the budget was not approved due non-conduct of voting.
- 6.3 Chairman PCATP highlighted that a five-member committee has already been formulated for forensic audit of budget for last two years. Further he stated that a comprehensive working paper for the service structure is in progress and will be shared with Executive Committee.
- 6.4 Ar. Kamran Ansari emphasized Executive Committee to respect the mandate awarded to them and suggested to have an inclusive approach toward

achievement of manifesto by learning from the mistakes of the past. Further he pointed out the too few representation of members at Karachi Centre and suggested to strengthen the regional office and ensure the active participation of members in decision making forums.

- 6.5 Chairman, PCATP taken the point very well and stated that establishment of regional office will be a milestone toward the participation and involvement of all members at grassroot level.
- 6.6 Ar. Tahir Saeed (Member, PCATP Executive Committee) suggested to conduct AGM virtually from one place so that all the members from Punjab and Khyber Pakhtunkhwa participate physically and members from Baluchistan and Karachi, can participate virtually.
- 6.7 Chairman, PCATP seconded the Ar. Tahir Saeed and assured him to do so.
- 6.8 Ar. Farmanullah Khan highlighted that IAP conducts three to four events annually but only one event has been presented in the Annual Report- 2024.
- 6.9 Chairman, PCATP responded that IAP is a separate forum and normally IAP events are not presented in PCATP annual reports. In this event, Former Chairman PCATP was invited as a special guest so it was presented in annual report. He highlighted that we have created PCATP WhatsApp groups to share each and every news and update with members and to get feedbacks from the members. He further highlighted that we are also working on secure stamping keeping in view the qualitative and quantitative factors of the individual / firm. Same will be shared with Executive Committee and with members for a collective decision.
- 6.10 Ar. Mohsin Razzaq (Member, PCATP Executive Committee) added that a hiring of full-time social media influencer is in progress to manage social media awareness and to share the PCATP activities on social media for the awareness of young professionals and to convey the PCATP role and task as well. Further PCATP is also in discussion with PITB for digitization and issues with PPRA will also be resolved in near future.
- 6.11 Ar. Azhar Mamoon Sualehi highlighted that in 2022 a consultative dialogue with PITB was in progress regarding online submission that on fifth submission the drawing will be marked with red flag and a message to the PCATP for verification will be generated by system.
- 6.12 Chairman PCATP acknowledged Ar. Azhar Mamoon Sualehi and advised Ar. Mohsin Razzaq to consult with the Ar. Azhar Mamoon Sualehi and to follow up the case with PITB.
- 6.13 Ar. Anis Ahmad Siddiqi extends congratulation on conduct of AGM and strongly condemned the act of a member maligning the Registrar during the meeting, which is totally against professional code of conduct and ethics. He stated that he has submitted a comprehensive document (based on my keen affiliation with PCATP since 1980) regarding some observations and suggestions essential to make the PCATP more inclusive in respect of betterment of professions. He emphasized to study the document in details and extends his full support and showed his full

confidence in the abilities and potential Chairman, PCATP has to change the myth of PCATP as well as the both professions. Now it's a right time to change the complete chart and structure of the organization by including legal and administrative representatives in policy making, which will strengthen the establishment of organization and improve the communication with other departments in better way. In this regard a comprehensive dialogue with politicians, public directors and judiciary for recognition and strengthening of PCATP role and task.

- 6.14 Chairman, PCATP thanked Ar. Anis Ahmad Siddiqi and responded that he has gone through the document in details and already highlighted the valuable suggestions. He highlighted that he is working on it and will get back to Ar. Anis Ahmad Siiddiqi for deliberation and feedback in this regard.
- 6.15 Ar. Muhamad Farhan pointed out the illegal construction of commercial building in residential areas and illegal stamping by non-professional, he suggested to formulate a task force and also suggested to submit a letter to Deputy Commissioner, Peshawar highlighting the irregularities.
- 6.16 Chairman, PCATP stated that a letter will be written to the Deputy Commissioner and local government to curb the irregularities and suggested Ar. Muhammad Farhan to file a complaint to PCATP.
- 6.17 Ar. Azhar Mamoon Sualehi submitted a motion regarding Timely Annual General Meeting and Fiscal Year Alignment.

Resolution No. 5

On the motion proposed by Ar. Azhar Mammon Sualehi and seconded by Ar. Yahya Nisar Rathore, following was unanimously decided by the house;

Transparency, accountability and good governance are the fundamentals of the Council. It is essential that the outgoing Executive Committee be held accountable to the members for the decisions, activities and financial matters undertaken during their tenure. It therefore resolved;

- The Annual General Meeting (AGM) of the election year shall be convened and held **prior to the end of the tenure of the outgoing Executive Committee**, to ensure that the said Committee remains answerable to the members for all the actions taken during its term.
- The **fiscal year of the Council shall be aligned with the calendar year** i.e. from January **1 to December 31**, in order to facilitate proper financial reporting.
- The audited **accounts for the full fiscal year** shall be prepared and presented at the Annual General Meeting (AGM) **by the outgoing Executive Committee**, ensuring financial performance under the Committee's term.

Resolved further that the necessary amendments to the Council's bylaws and financial; procedures be initiated to reflect and implement this resolution effectively.



- 6.18 Ar. Mohsin Razzaq (Member, PCATP Executive Committee) submitted a motion regarding stamping limit for individual architects, mandatory firm registration, deceleration of firm staff strength, verification and monitoring, disciplinary action for non-compliance, effective date and circulation.

Resolution No. 6

On the motion proposed by Ar. Mohsin Razzaq and seconded by Vice Chairman (Town Planning) and Ar. Muhammad Tahir, following was unanimously decided by the house;

- **Stamping Limit for Individual Architects.** An individual architect may not stamp more than 7-10 drawings for building approval plans or submissions / completion of drawings unless operating under a registered firm with PCATP.
- **Mandatory Firm Registration.** Any architect issuing more than 10 drawings (completion / submission) must be part of, or represent, a PCATP-registered firm.
- **Declaration of Staff Strength.** Firms submitting a high volume of drawings must declare the number of licensed architects and allied technical staff working under their firm. This is to ensure professional capacity aligns with workload.
- **Verification and Monitoring.** PCATP will have the authority to audit and verify the declared staffing and number of stamped drawings submitted by any firm or individual.
- **Disciplinary Action for Non-Compliance.** Failure to comply with these requirements will result in disciplinary action, including but not limited to; suspension or cancellation of the architect or firm's license, legal action under the PCATP Act and Code of Conduct, Public notification of disciplinary measures taken.
- **Effective Date and Circulation.** This resolution shall come into effect immediately after necessary process and approval, and shall be officially communicated to all PCATP members, registered architects and firms.

- 6.19 Ar. Azhar Mamoon Sualehi submitted a resolution regarding several violations of Accreditation Guidelines Section 3.7 regarding Composition of Accreditation Visiting Team, including detailing of unauthorized faculty staff and Deputy Registrar for accreditation visits instead of Registrar. Furthermore, the Registrar disregarded the resolution passed during the 130th Executive Committee Meeting, as well as the explicit instructions of the Chairman, PCATP, not to pursue the inter-court matter. Despite this, the Registrar proceeded to engage legal representation without proper authorization. Whereas such unauthorized engagement of legal counsel involved financial transaction without approval is beyond their mandate. Furthermore, the Registrar has failed to uphold transparency during multiple



accreditation visits, including concealing violations and taking no action regarding the unauthorized presence of a sitting member in Board of Accreditation meetings. Additionally, there is no documentation or evidence supporting a lawful process in the appointment of the Registrar or the promotion of the current Deputy Registrar. Further concerns have been raised regarding administrative irregularities, including the delayed submission of the annual report—attributed to negligence and a lack of accountability. Of particular concern is the absence of evidence indicating Executive Committee approval prior to its publication. Additional issues include misconduct, disregard for Council resolutions, and serious violations of procedural and legal norms. In light of these concerns, the General Body of PCATP hereby resolves that the Registrar be immediately removed from office. An independent inquiry committee shall be constituted to investigate all instances of administrative misconduct, non-compliance, legal violations, and unauthorized legal expenditures during the Registrar's tenure. Furthermore, the Executive Committee is directed to initiate a transparent appointment process for the position of Registrar, in strict accordance with the PCATP Ordinance and all applicable legal procedures. All actions and decisions taken by the current Registrar without proper approval are subject to review and may be reversed, if necessary. Further resolved that the resolution be recorded in the minutes of the Annual General Body meeting and communicated to all the members and relevant authorities for immediate implementation.

- 6.20 Chairman PCATP informed that the recruitment process for the Registrar has already been initiated. Concerning the resolution, he stated that all the points outlined therein will be presented to the Executive Committee for discussion, followed by the formation of an inquiry committee to determine the appropriate course of action.
- 6.21 Ar. Sardar Mohammad Ali Lasharie submitted a resolution addressing the refusal to initiate an inquiry into alleged irregularities during the PCATP electoral process for the 2023–2025 term. Concerns have been raised regarding the integrity and transparency of the election, specifically relating to accusations of online rigging. Furthermore, the Former Chairman has been implicated in actions and decisions that are alleged to have violated PCATP Bylaws and brought disrepute to the Council. Recognizing the critical importance of upholding the principles of accountability and good governance within the PCATP, the following resolutions are proposed:
- **Formation of an Inquiry Committee for Forensic Audit:** A committee shall be constituted to conduct a forensic audit of the 2023–2025 electoral process. The committee will investigate the extent of online rigging, irregularities, and any malpractices that may have compromised the integrity of the election. It will be required to submit a comprehensive report with findings and recommendations within ninety (90) days of its formation.
 - **Establishment of a Committee to Examine the Actions of the Former Chairman:** A separate committee shall be formed to investigate the actions and decisions taken by the Former Chairman that are alleged to have caused illegitimate harm to the Council and violated the PCATP Bylaws.



This committee will also submit a detailed report with findings and recommendations, including possible disciplinary and corrective measures, within ninety (90) days of its appointment.

Both committees shall consist of impartial and reputable individuals with no conflict of interest in the matters under investigation. To ensure transparency and credibility, external members may be co-opted where necessary. Finally, the findings and recommendations of both committees shall be submitted to the Executive Committee for prompt consideration and implementation.

- 6.22 Chairman, PCATP informed that the election case is currently under consideration by the High Court. The Court has directed the Ministry of Housing and Works to establish a Commission of Inquiry to examine the matter. In compliance, nomination for the said commission has already been submitted. He recommended awaiting the findings and recommendations of the inquiry commission. If the commission's findings prove unsatisfactory, a separate inquiry committee will be constituted accordingly. He further emphasized that if the findings confirm irregularities in the electoral process, it would cast doubt on the legitimacy of the former Executive Committee's formation, the Chairman's position, and subsequent decisions, including the recent 2025–2027 elections. Therefore, it is important to adopt a constructive and forward-looking approach, setting aside past issues.
- 6.23 Ar. Azhar Mamoon Sualehi highlighted that the case under consideration with Ministry is not the matter for which house is requesting to formulate an inquiry committee. Further, the findings of the committee will never affect the recent elections as the current Executive Committee was elected by the general body of the PCATP not by the former Executive Committee. He further highlighted that as per order of the court the case was dismissed due to maintainability which means this court has no jurisdiction to hear the case, civil Court is right forum to raise the concern.
- 6.24 Vice Chairman (Town Panning) seconded the Ar. Azhar Mamoon Sualehi and added that purpose of the constitution of inquiry committee in the electoral process is only to identify and rectify the highlighted irregularities and loopholes.
- 6.25 Chairman, PCATP questioned that if the allegations of election rigging were clear and substantiated, then why the Executive Committee continued to hold office for two years.
- 6.26 Ar. Azhar Mamoon Sualehi highlighted that in court decision it is clearly outlined that during the online voting attempt for second vote on same device was executed with the other log in ID. He further highlighted that he has submitted a complaint in 2023 to take action against the members, who owned the device and the other whose log in ID was attempted. However, no action has been taken on the complaint.
- 6.27 Chairman, PCATP stated that the resolution will be presented to the Executive Committee for discussion, further course of action will be decided on the recommendations of the Executive Committee. Once the inquiry committee will be

formulated, all the complainants will be invited to present the evidences before committee accordingly.

- 6.28 Ar. Mohsin Razzaq (Member, PCATP Executive Committee) suggested that establishment of regional offices in Azad Kashmir and Gilgit Baltistan are essential for active participation of members belongs to that areas in PCATP. He highlighted that a resolution for establishment of PCATP regional office in Gilgit Baltistan has been approved by the GB legislative parliament.
- 6.29 Chairman, PCATP highlighted that PCATP has already initiated the process for extension of PCATP jurisdiction to AJK/GB. In this regard the resolution has been approved by AJK parliament and submitted to Government of Pakistan for further action. To make the representations in PCATP Executive Committee from AJK and GB, a representative from GB has nominated however nomination from the AJK is awaited.
- 6.30 Vice Chairman (Town Planning) suggested to hold an EGM for inclusion of AJK and GB representative in PCATP Executive Committee.
- 6.31 Ar. Muhammad Iqbal extends congratulation to the Chairman for successful conduct of AGM, seconded the Ar. Abdul Kabeer Malik point regarding continuation of the initiatives started by the previous committee should be continued and not be halted and extended his unconditional support to these initiatives where required. He emphasized that the recognition of professions in provincial level is essential. He further emphasized to follow-up the recruitment case of thirty-five town planners in KP Local Government.
- 6.32 Chairman PCATP assured the continuations of all the positive initiatives started by the previous Executive Committee. Further the PCATP is continuous following up the recruitment of architects and town planner's cases in KP and Punjab as well.

AGENDA ITEM NO. 7 CLOSING COMMENTS BY CHAIRMAN PCATP

Chairman PCATP thanked all the participants who attended the meeting physically / virtually and devoted their precious time for the AGM.

Dated: 24 May, 2025

Ar. Ejaz Ahmed Qadri
Chairman, PCATP



Annexure – A

ATTENDANCE LIST OF AGM-2025
HELD SIMULTANEOUSLY AT KARACHI, LAHORE, ISLAMABAD,
QUETTA AND PESHAWAR ON SATURDAY, 24 MAY, 2025

Sir Syed Memorial Complex (Conference Hall), Islamabad		
Sr. No	Name	Registration Number
1.	Ejaz Ahmed Qadri	A01645
2.	Suhail Ashfaq Abbasi	A00056
3.	Azhar Mamoon Sualehi	A00111
4.	Sardar M. Ali khan lasharie	A00611
5.	Muhammad Irfan Tariq	A00775
6.	Vasif Shinwari	A00802
7.	S.M. Jahangir Khan Sherpao	A01126
8.	Parvez Iqbal	A01278
9.	Syed Abid Hussain	A01619
10.	Yahya Nisar Rathore	A01650
11.	Fawad Suhail Abbasi	A02445
12.	Shazia Abro	A02713
13.	Salman Parvez	A02860
14.	Faryal Sikander Memon	A03509
15.	Farman Ullah Khan	A03542
16.	Umer Iqbal	A03808
17.	Husnain Raza Khan	A04042
18.	Zigar Ahmad	A04327
19.	Muhammad Naveed Saad	A04343
20.	Kamran Khan	A05198
21.	Moin Ud Din Ahmed	A05260
22.	Mohsin Razzaq Mughal	A05822
23.	Muhammad Tahir	A05986
24.	Jamshaid Raza	A06204
25.	Syed Muzammil Hussain	A06520
26.	M. Jahangir Mushtaq	A06584
27.	Zahra Malik	A06599
28.	Syed Qasim Abbas	A06678
29.	Hadiya Abbas	A07925
30.	Aurang Zeb	A08746
31.	Safwan Bin Aamir	A09946
32.	Mamoor	A010900
33.	Jabran Shafique	A011008
34.	Awais Ahmad	A011018
35.	Muhammad Farhan	A011046
36.	Junaid Wali	A011078
37.	Imtiaz Ahmad Vohra	P00042

38.	Ghulam Sarwar Sindhu	P00220
39.	Azhar Mamoon Sualehi	P00222
40.	Parvez Iqbal	P00258
41.	Iftikhar Ahmed Khan	P00349
42.	Syed Rizwan Munir	P00688
43.	S.M. Jahangir Khan Sherpao	P00746
44.	Fawad Ali	P01674
45.	Umair	P01750
PCATP, Regional Office, Karachi		
46.	M. Kamran Ansari	A02200
47.	Dr. Fahad Ahmed Shaikh	P00728
48.	Syed Babar Ali	P00801
Lahore Centre		
49.	Asia Jabeen	A02005
50.	Dr. Munazzah Akhtar	A02148
51.	Hassan Jamil Chaudhry	A02439
52.	Dr. M Zeshan Ashraf	A02749
53.	Mazhar Munir	A02946
54.	Ehsan ur Rehman	P01304
55.	Fiaz Farooq	P01330
56.	Muhammed Wasif Jalal	P01669
Quetta Centre		
57.	Naseer Ahmed Hijazi	A01853
58.	Mahjabeen Bugti	A02978
59.	Adeel Zahoor	A04613
60.	Sana Ullah Aziz	A04618
61.	Bilal Khan	A04628
62.	Ali Gul Khan	A04790
63.	Syeda Ushba Urooj Rizvi	A05226
64.	Samiullah Ahmed	A05254
65.	Asif Hameed Baloch	A05294
66.	Saif Ur Rehman	A05295
67.	Yasir Shah	A05336
68.	Mukhtiar Khan	A06060
69.	Muneer Ahmed	A06121
70.	Humayoun Afzal	A06365
71.	Syed Abdul Rehman	A06383
72.	Aqdas Ali	A08893
73.	Zarmash Kasi	A09441
Peshawar Centre		
74.	Zulfiqr Ali	A01378
75.	Mohammad Tahir Khattak	A02327
76.	Kamran Khan	A02784
77.	Javad Khan	A03220
78.	Tahir Saeed	A03230
79.	Imran Khalil	A03231

80.	Azmat Ali Khan	A03231
81.	Sehrish Ghani	A03749
82.	Rabia Noureen	A05936
83.	Muhammad Shahzad	A08489
84.	Zain Bin Usman	A09612
Virtual Participants		
85.	Kalim Ahmad Siddiqui	A00034
86.	Sohail Anwer Saeed	A00069
87.	Prof.Dr. Muhammad Arif Khan	A00781
88.	Gul Najam Jamy	A00977
89.	Anis Ahmad Siddiqi	A01221
90.	Abdul Kabeer Malik Siddiqi	A01634
91.	Silwat Afzal	A01684
92.	Syed Fahim Sarwar Gilani	A01724
93.	Mohammad Iqbal	A01865
94.	Anita Kapadia	A02041
95.	Kifayat Hussain	A02060
96.	Dr.Saima Gulzar	A02211
97.	Mehreen Muzaffar	A02533
98.	Javeria Manzoor Shaikh	A02597
99.	Wasim Rafi Khan	A02682
100.	Abdullah Khan	A02740
101.	Hina Marvi	A02792
102.	Waqas Ahmed Mahar	A03012
103.	Sohaib Ullah	A03272
104.	Fahad Shams Nizamani	A03336
105.	Muhammad Nosheed Ullah Shah	A03540
106.	Muhammad Imran	A03694
107.	Muhammad Jabran Khan Niazi	A03708
108.	Farhan Ahmed Khan	A03741
109.	Husnain Raza Khan	A04042
110.	Noor Rehman Afridi	A04947
111.	Kamran Khan	A05157
112.	Abu Bakar Siddique	A05395
113.	Shahid Akbar	A05419
114.	Wamiq Khan	A05499
115.	Nisar Ali Mirza	A05602
116.	Nida Rehman	A05783
117.	Danish Ahsan	A06002
118.	Muhammad Asif Awan	A06070
119.	Sulman Munir	A06164
120.	Muhammad Riaz	A06320
121.	Abrar Munir	A06450
122.	Aakif Naveed Sadiq	A06530
123.	Muhammad Gohar Ayyaz	A06606
124.	Israr Ali Mirza	A06623

125.	Syed Qasim Abbas	A06678
126.	Mahjabeen Memon	A06694
127.	Arshia Urooj	A06785
128.	Amna Bashir	A07057
129.	Hafiza Mahnoor Asim	A07138
130.	Syed Saif Uddin	A07489
131.	Muhammad Qamar	A07914
132.	Sami Ullah Khan	A07963
133.	Hafeez Ullah	A08259
134.	Muhammad Akhtar Hussain Lodhi	A08282
135.	Muhammad Umer Farooq Khan	A08292
136.	Ali Asad	A08293
137.	Subaiyal Ahmad	A08298
138.	Osama Khattak	A08513
139.	Mubeen Akbar	A08894
140.	Sohail Ahmad	A08948
141.	Tamoor Ali	A10121
142.	Humera	A10189
143.	Muhammad Irfan	A10309
144.	Ammar Haider	A10397
145.	Fahad Mansoor	A10947
146.	Wasif Mustafa	A11045
147.	Muhammad Taha Abid	A11092
148.	Hussain Ahmad	A11094
149.	Sayed Shakeel Hussain	A11152
150.	Kalim Ahmad Siddiqui	P00083
151.	Obaidullah Nadeem	P00344
152.	Abdul Waheed	P00369
153.	Muhammad Saleem	P00430
154.	Hafiz Muhammad Ahsan Iqbal	P00888
155.	Tayyab Mussadiq	P01187
156.	Hamza Arif Paracha	P01211
157.	Sardar Safeer Sarwar Khan	P01779
158.	Khunsha Tamsal	P01943



Annexure – B

WRITTEN COMMENTS SUBMITTED BY THE PARTICIPANTS ON ZOOM

1. **Plnr. Saleem Baluch 4:29 PM.** Minutes rejected. Please share update on establishment of two Councils.